

**JORDAN EDUCATION FOUNDATION, INC.**  
**2007 – 2008**  
**MINI-GRANTS FOR TEACHERS**

**GUIDELINES**

*Purpose*

The Foundation's Mini Grants for Teachers program is used to fund a teacher's innovative and creative classroom projects that enrich standard curriculum and directly enhance learning opportunities for students and encourage business involvement in schools in the Jordan School District.

*Eligibility*

Any current full-time teacher in the Jordan School District may apply for funding. Those individuals receiving grant funding the previous year are not eligible to apply again until two years from the current funding period.

*Award Amounts*

The maximum amount of each mini-grant is \$500. Since funds are limited, projects costing less than \$500 allow the Foundation to help as many teachers and classrooms as possible. A team of teachers working together may apply for a single grant but the maximum amount will not exceed \$500.

*Restrictions*

The following categories are not eligible for funding:

- △ Salaries, honorariums, stipends and travel
- △ Field trips, incentive awards, food and other consumable items
- △ Most electronic equipment, i.e. cameras, TV's, DVD, CD players, computers

*Projects*

△ Projects must meet a need and justify the amount of funding requested. Evaluation forms will be sent to grant recipients on April 16, 2008 and must be returned by May 16, 2008.

△ Each school principal must notify the Foundation office that they have reviewed the application and agree to the project.

△ Please indicate the number of students benefiting from this project.

△ All applications must be submitted on the Foundation Web Site by 10/26/07  
[www.jordaneducationfoundation.org](http://www.jordaneducationfoundation.org)

*Judging Criteria*

△ Accomplishment: What needs have been identified and how will this project meet those needs?

△ Continuation: Is the project ongoing, if so how will it be funded?

△ Can purchased items be used again?

△ Clarity: Is the information clear, concise & understandable to non-educators?

△ Impact: How will teaching and learning be enhanced?

Please do not spend funds until you have received written notice of your project being approved.

Applications must be complete. PLEASE DO NOT EXCEED ONE PAGE.